

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

THIRUTHANGALNADAR COLLEGE

1.2 Address Line 1

VEDHANDA MURUGAPPA STREET

Address Line 2

SELEVAYAL

City/Town

CHENNAI

State

TAMILNADU

Pin Code

600051

Institution e-mail address

tnc_98@yahoo.com

Contact Nos.

044 – 25941717 / 2525 / 0393

Name of the Head of the Institution:

Dr. S.Murugesan

Tel. No. with STD Code:

044 – 25940393

Mobile:

9841011210

Name of the IQAC Co-ordinator:

Dr.K.C. Lalithambika & Prof.S.AsaiThambi

Mobile:

9840512650 , 9841191990

IQAC e-mail address:

tnciqac2017@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC) /09/A&A/ 1.1 dated 14th September 2015

1.5 Website address:

www.thiruthangalnadarcollege.org

Web-link of the AQAR:

http://www.thiruthangalnadarcollege.org/iqac/aqar2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.61	2015	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

August 15, 2014

1.8 AQAR for the year (for example 2010-11)

2016 - 17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015 – 16 submitted to NAAC on (11/05/2017)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☒

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF MADRAS,
CHENNAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="03"/>
2.9 Total No. of members	<input type="text" value="25"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty Non Teaching Staff

Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- One Day Inter National Conference and National Seminar was arranged
- Career Guidance and Placement Cell strengthened through life skill programs
- Implemented personality development programme & pre placement training programme for the students
- Upgraded library by subscription to e-journals (British Council)
- More opportunities has been created for students to engage in community services
- Publication in Journals was promoted
- Seminars, conferences and invited talks were arranged
- Governing council meeting held on a regular basis with members of the committee as a part of Academic Review activity
- Remedial classes were arranged to increase the pass % of arrear students
- Special coaching class for meritorious students to obtain University Rank

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure-II Attached	

* Attach the Academic Calendar of the year as Annexure. (*Calendar attached as Annexure III*)

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- ✓ Decisions are made to improve research activities
- ✓ Future Plan was designed for the Next Academic Year
- ✓ Scrutiny was done by the Management

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	01	03	-
UG	11	-	11	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	13	01	14	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure (Annexure – IV attached)*

- 1.4 Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects.

No

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Com was introduced in June 2016

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
98	76	22	0	0

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

NA NA NA

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	18	19
Presented papers	43	52	13
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Micro teaching in practice
- Use of ICT in teaching learning process
- Establishing the session plan for every subject well before the commencement of each semester
- Teaching faculty and students are encouraged to use latest technology such as LCD, internet, etc., in the teaching learning process
- Faculty members are provided with computer by the management to support ICT
- Institution conducts remedial classes and diagnostic tests for slow learners , based on that it adopts teaching strategies to improve the level of learning.
- For advance learners, the institution encourages them to take part in presentation of papers at various levels

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Prescribed By Madras University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NA

NA

NA

2.10 Average percentage of attendance of students

96.7%

2.11 Course/Programme wise Distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II%	III %	Pass %
BBA	58	-	54	46	0	41.37%
B.COM (GEN.)	196	6.5	66	34	0	79.08%
B.COM (A/F)	56	-	31.4	68.57	0	62.5%
B.COM (B/M)	61	-	44.4	50	5.5	29.5%
B.COM(CS)	67	-	36.3	63.6	0	65.67%
B.COM(CA)	60	-	80.7	19.23	0	43.33%
B.COM(IS M)	58	-	73	27	0	18.96%
BSC (MATHS)	55	19	57.14	24	0	38.18%
BSC (CS)	93	16.4	66	18	0	85%
BSC (SA)	50	18.2	77.2	4.5	0	44%
BCA	96	17.7	73.4	8.86	0	82.3%
MSC (CST)	24	33.3	66.67	0	0	12.5
MSC (CS)	10	100	0	0	0	90

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Through Bench Marking

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	0	1	0
Technical Staff	8	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Establishing linkages with institution / organizations for training and R & D
- 1Day OD leave in a month for Faculty doing Research activity

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	13	-
Non-Peer Review Journals	06	00	-
e-Journals	00	02	-
Conference proceedings	24	15	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	02	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	2	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows -

Any other -

3.21 No. of students Participated in NSS events:

University level 200

State level 01

National level 04

International level -

3.22 No. of students participated in NCC events:

University level -

State level -

National level -

International level -

3.23 No. of Awards won in NSS:

University level -

State level -

National level -

International level -

3.24 No. of Awards won in NCC:

University level -

State level -

National level -

International level -

3.25 No. of Extension activities organized

University forum	-	College forum	-	
NCC	-	NSS	05	Any other 06

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Sensitizing students to ecological and environmental issues
- Creating more avenues for students to engage in community services

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.76 Acres	0	Self Financing	01
Class rooms	93	0		93
Laboratories	07	1		08
Seminar Halls	03	0		03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	5108064	14,81,607		6589671
Others	0	0		0

4.2 Computerization of administration and library

Yes - Library and administration are fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8137	1522921	141	48393	8278	1571314
Reference Books	800		12		812	
e-Books	Nil		Nil		Nil	Nil
Journals	7	8100	4	6190	11	14290
e-Journals	Nil	Nil	Nil		Nil	Nil
Digital Database	Nil		Nil		Nil	Nil
CD & Video	60	-	20		80	
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	386	06	Yes-Wi-Fi	0	0	Yes	All	-
Added	2	01	Yes-Wi-Fi	0	0	0	0	0
Total	388	07		0	0	Yes	All	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

E - Governance

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,56,609.00
ii) Campus Infrastructure and facilities	1,26,49,185.00
iii) Equipments	14,81,607.00
iv) Others	2048141.00
Total :	1,64,35,542.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through SMS services
- Through Letter correspondence
- Through circulars
- Through Suggestion box & Complaint box

5.2 Efforts made by the institution for tracking the progression

Progression are regularly monitored on one to one basis

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2849	116	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	-	-		-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
65	534	4	2020	0	2613	0	610	1	2354	0	2965

Demand ratio 218.39%

Dropout % 3.08%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes - Supported

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

A separate training and placement cell is established for career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
26	946	568	26

5.8 Details of gender sensitization programmes

Gender sensitization programmes is conducted regularly

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="198"/>	National level	<input type="text" value="3"/>	International level	<input type="text" value="-"/>
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No. of students participated in cultural events

State/ University level	<input type="text" value="50"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	270	Rs. 1865500
Financial support from government	503	Rs 3264570
Financial support from other sources	56	Rs 207080
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Yes- Redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To Disseminate knowledge and Foster in our Students Positive & Critical thinking besides Intellectual Skills to become Empowered Beings

Mission:

To provide Quality & Need-Based Education to Students with Facilities of Higher Education

6.2 Does the Institution has a management Information System

Yes,

- Office automation-HR, Student fees processing
- Student's Attendance Processing
- In-built software for sending message to the parents of absentees on daily basis

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Bridge Course - for Freshers
- Coaching Class - for the improvement of Arrear students
- Technical Skills, Placement & Soft Skill Training – for Final year Students
- Soft skill training programme for I, II & III year students
- Special coaching class taken for slow learners and meritorious students
- Report cards were sent to parents regarding the students performance in Monthly, Mid-Semester, Model & University exams along with attendance percentage at each stage

6.3.2 Teaching and Learning

- Use of ICT
- Establishment of the course plan for every subject well before the commencement of each semester along with the course handouts which are made available to all students at the beginning of the academic year
- Teacher's study materials are shared with students
- Organizing conferences, seminars, workshops and guest lectures
- Deputation of faculty for conferences, seminars and workshops
- Remedial classes, student counselling and internal tests are being conducted on a routine basis
- Organizing student seminars on recent trends and developments in respective subjects
- Question Bank are uploaded in the college website for the subjects of all departments

6.3.3 Examination and Evaluation

- Internal Marks were given based on Weekly test , Monthly Test , Assignments and Seminars as per University norms
- Madras University conducts Semester Examination for External Marks.
- Mid Semester and Model Examination are conducted by the college.
- Students were guided to apply for photo copy of answer scripts, evaluation of received answer script, apply for revaluation for University Semester Examination..

6.3.4 Research and Development

Encouragement to the Faculty

- To avail On Duty Leave to do the research activities
- To present research papers in Conferences
- To publish the research papers in journals
- To pursue Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- In accordance with the number of students in the college a good collection of books are made available in the general library in addition to department library
- There is separate provision for E-Resources
- Required number of journals in all domains are available

6.3.6 Human Resource Management

- The Faculty is monitored by the respective HODs who report to the Principal
- Work Allotment is done by HODs
- Work done register is maintained in all the departments
- Feedback report submitted by the HODs about the progress of the staff members
- Periodical Meetings are conducted for the Faculty
- A Bio-Metric Attendance System is in operation for teaching & supporting staff

6.3.7 Faculty and Staff recruitment

- Vacancies are advertised in Newspapers. The received applications are shortlisted and called for interview. A team consisting of Secretary, President, Principal, University Nominee and H.O.Ds of the College and External Technical Experts conduct the interview.
- After selection appointment orders are issued. After submitting a joining report, the selected candidates join the Institution.
- Job induction is given by the Principal to all selected candidates.

6.3.8 Industry Interaction / Collaboration

- Industry Interaction is integrated for all courses
- Field visits, industrial visits are arranged for students
- Collaboration with industries and other reputed institutions to organize seminars, workshops is being conducted

6.3.9 Admission of Students

Admission of students are made as per government norms
Roaster System is followed during student's admission

6.4 Welfare schemes for

Teaching	PF, Medical Insurance, Loan Facility, Festival Advance
Non teaching	Medical Insurance, Loan Facility, Festival Advance
Students	Merit Scholarship

6.5 Total corpus fund generated

15 Lakhs

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO 9001:2008 Audit by SSS Consultancy, Chennai - 37	Yes	Management, Principal, IQAC
Administrative	Yes	ISO 9001:2008 Audit by SSS Consultancy, Chennai - 37	Yes	Management, Principal,

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University organized meetings for Principals & Academic Council Members to discuss about reforms in examination
- Efforts are made to maintain account of question papers, answer scripts, additional sheets, and recording of any irregularities including malpractice cases
- Centralized valuation and initiation for quick declaration of results
- Instant Examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University conducted workshops on highlighting the significance of autonomy in affiliated colleges and motivating the affiliated colleges to go for autonomy

6.11 Activities and support from the Alumni Association

- The college has a registered Alumni Association
- Alumni meet is conducted on 15th August of every year
- Alumni members assist the current students for placement, NSS and cultural activities

6.12 Activities and support from the Parent – Teacher Association

- PTA meeting is conducted every semester
- Parent - Teacher association feedback is taken on all aspects
- Some important feedback from parents are taken into consideration for growth of the students welfare

6.13 Development programmes for support staff

- Management contribution to Post Office Accident Insurance Plan
- Group Insurance Plan
- ESI Facility for medical support
- Computer Literacy programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rain harvesting system
- Garbage - Recycling
- Plastics are completely banned inside the Campus
- Herbal gardening
- Compost pit
- Tree plantation
- Walking Space
- TNC fitness zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Training for teaching staff on usage of latest technology
- There is a plan to have new courses like B.A (English), B.sc (Physics and Chemistry) during the academic year 2017-2018

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Students actively participated at College, University and National level sports events and won laurels
- Faculty members, students participated in various National level conference, seminar and workshop
- Placement cell was strengthened
- Social activities were effectively handled

(Action Taken Report attached as Annexure – V)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Pre-placement training was given to second and final year students to facilitate better placement
- Mentor system was effectively followed.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

(Best Practices of the Institution attached as Annexure i , ii)

7.4 Contribution to environmental awareness / protection

- NSS volunteers took part in various competitions conducted by University of Madras
- Y.Naveen (III B.Com. AF) went to Adventure Camp (Darjeeling)
- G.Rajasree (III Maths) attended Pre-republic day Parade (Trichy)
- P.Karthick (III B.Com. AF) participated in Republic day parade during January 2017
- We planted saplings in our college to protect the environment

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- Good infrastructure.
- Education at a low cost.
- Nationally recognized for providing high quality education.
- Transparent admission policy.
- Qualified, experienced, dedicated and research oriented faculty.

WEEKNESS:

- Lack of sponsored projects and grants.
- Lesser number of publications of books.

OPPORTUNITIES:

- Establishment of Research Centre in Management & Commerce.
- Increased focus on Inter Multidisciplinary approach for better learning.
- Services of Alumni is to be better utilized.
- To maximize ICT enabled teaching methods
- Collaborations.
- To ensure E-Governance.
- To motivate the faculties to get Ph.D.

THREATS:

- Competitions and growth of educational Institutions.
- Free education within the context of increasing trends of E-learning.
- Lack of necessary government support for all programs.
- Emergence of foreign players offering attractive packages.

8. Plans of institution for next year

- 3 undergraduate courses likely to be commenced during Evening hours.
- 3 new undergraduate courses will be offered during the Academic year.
- To establish Tamil Language Lab
- To strengthen the ICT infrastructure facility

Name 1 . Dr. K.C. Lalithambika

2. Prof. S. AsaiThambi

Signature of the Coordinators , IQAC

Name Dr. S.Murugesan

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Plan of Action by IQAC / Outcome - ANNEXURE-II

PLAN OF ACTION	ACHIEVEMENTS
To promote the number of Placed Students	594 students got placed in various companies through campus interviews.
To conduct National Conference and National Workshop	1 National conference and 1 National workshop were conducted.
To present papers and to publish on journals	108 papers were presented.
To implement personality development programs and pre placement training programs for the student	Seminars and Workshops were arranged. National Level Quiz competition was arranged. Corporate Exposure programme was arranged. Online Aptitude Tests were arranged.
To offer the soft skill training to the student	40 hrs Soft skill training had been given to all students during the academic year
To encourage the students to take part in various social activities	23 programmes were arranged.
To improve the communication skills of the students	English Language Lab was implemented.
To improve the faculty skills	FDP program was arranged.
To motivate the students of other college to increase their knowledge spectrum	Intercollegiate Meet was arranged.

Academic Calendar (Sample Pages) – ANNEXURE III

JUNE - 2016

Day	Date	Particulars	Day Order
WED	1		
THU	2		
FRI	3		
SAT	4	Holiday	
SUN	5	Holiday	
MON	6		
TUE	7		
WED	8	Reopening for Staff	
THU	9		
FRI	10	Reopening for Students	1
SAT	11	Holiday	
SUN	12	Holiday	
MON	13		2
TUE	14		3
WED	15	Sports Committee Meeting	4
THU	16		5
FRI	17		6
SAT	18	Holiday	
SUN	19	Holiday	
MON	20	Commencement of Fitness Program U.G I Year	1
TUE	21		2
WED	22		3
THU	23		4
FRI	24		5
SAT	25	Holiday	
SUN	26	Holiday	
MON	27		6
TUE	28		1
WED	29		2
THU	30		3

Total number of working days : 15

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JULY - 2016

Day	Date	Particulars	Day Order
FRI	1		4
SAT	2	Holiday	
SUN	3	Holiday	
MON	4	Commencement of Our College Teams & Athletics Selection Trials	5
TUE	5		6
WED	6		1
THU	7	Ramzan	
FRI	8		2
SAT	9	Holiday	
SUN	10	Holiday	
MON	11		3
TUE	12		4
WED	13	Fixtures Meeting for Intramurals (Men)	5
THU	14		6
FRI	15	Kannur's Birth Anniversary/Inauguration of the Association of Tamil Dept.	1
SAT	16	Holiday	
SUN	17	Holiday	
MON	18		2
TUE	19		3
WED	20	Inauguration of the Association of Maths, Computer Science & Computer Application Department	4
THU	21	Inauguration of Intramurals athletics (Women)	5
FRI	22	Inauguration of the Association of English Department	6
SAT	23	Holiday	
SUN	24	Holiday	
MON	25	Inauguration of Intramurals (Women)	1
TUE	26		2
WED	27	National Conference Organized by Computer Science and Computer Application Dept.	3
THU	28		4
FRI	29	Workshop organized by Maths Dept.	5
SAT	30	Holiday	
SUN	31	Holiday	

Total number of working days : 20

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AUGUST - 2016

Day	Date	Particulars	Day Order
MON	1		6
TUE	2	Fixtures meeting for Intramurals (Men)	1
WED	3	Founder's Day	2
THU	4		3
FRI	5	Inauguration of the Association of Mgmt. Sci.	4
SAT	6	Holiday	
SUN	7	Holiday	
MON	8	Inauguration of Intramurals Games (Men)	5
TUE	9		6
WED	10	Inauguration of the Association of Comp. Sec. Dept.	1
THU	11		2
FRI	12		3
SAT	13	Holiday	
SUN	14	Holiday	
MON	15	Independence Day	
TUE	16		4
WED	17		5
THU	18	Inauguration of the Association of Commerce, Comp. Applications, AF and BM Dept.	6
FRI	19		1
SAT	20	Holiday	
SUN	21	Holiday	
MON	22	Workshop Organized by Dept. of Physical Education	2
TUE	23		3
WED	24	International conference organized by A & Com (S), B.Com (CS), BBA, Economics, AF & BM	4
THU	25	Krishna Jayanthi	
FRI	26		5
SAT	27	Holiday	
SUN	28	Holiday	
MON	29	Mid-Semester Examination	6
TUE	30		1
WED	31		2

Total number of working days : 21

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SEPTEMBER - 2016

Day	Date	Particulars	Day Order
THU	1	Mid-Semester Examination	3
FRI	2		4
SAT	3	Holiday	
SUN	4	Holiday	
MON	5	Vinayakar Chathurthi	
TUE	6	Completion of Valuation	5
WED	7	Inauguration of Intramurals athletics (Men)	6
THU	8		1
FRI	9	Sending of Progress Cards	2
SAT	10	Holiday	
SUN	11	Holiday	
MON	12		3
TUE	13	Bakrid	
WED	14		4
THU	15	Workshop organized by Dept. of English	5
FRI	16		6
SAT	17	Holiday	
SUN	18	Holiday	
MON	19		1
TUE	20		2
WED	21	Workshop organized by Dept. of Tamil	3
THU	22		4
FRI	23		5
SAT	24	Parents Teachers Association	
SUN	25	Holiday	
MON	26		6
TUE	27		1
WED	28		2
THU	29		3
FRI	30		4

Total number of working days : 20

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OCTOBER - 2016

Day	Date	Particulars	Day Order
SAT	1	Holiday	
SUN	2	Gandhi Jayanthi	
MON	3		5
TUE	4		6
WED	5		1
THU	6		2
FRI	7		3
SAT	8	Holiday	
SUN	9	Holiday	
MON	10	Ayutha Pooja	
TUE	11	Vijaya Dasami	
WED	12	Muharam	
THU	13	Model Examination	4
FRI	14		5
SAT	15	Holiday	
SUN	16	Holiday	
MON	17	Model Examination	6
TUE	18		1
WED	19		2
THU	20		3
FRI	21		4
SAT	22	Holiday	
SUN	23	Holiday	
MON	24	Completion of Valuation	5
TUE	25		6
WED	26		1
THU	27		2
FRI	28	Sending of Progress Cards	3
SAT	29	Diwali	
SUN	30	Holiday	
MON	31	Due Date for Payment of Fees	4

Total Number of working days : 18
Total Number of working days for the Odd Semester : 94 days

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NOVEMBER - 2016

Day	Date	Particulars	Day Order
TUE	1		
WED	2		
THU	3		
FRI	4		
SAT	5	Holiday	
SUN	6	Holiday	
MON	7		
TUE	8		
WED	9		
THU	10		
FRI	11		
SAT	12	Holiday	
SUN	13	Holiday	
MON	14		
TUE	15		
WED	16		
THU	17		
FRI	18		
SAT	19	Holiday	
SUN	20	Holiday	
MON	21		
TUE	22		
WED	23		
THU	24		
FRI	25	College Reopens for Staff	
SAT	26	Holiday	
SUN	27	Holiday	
MON	28	College Reopens for Students	1
TUE	29		2
WED	30		3

Total number of working days : 3

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DECEMBER - 2016

Day	Date	Particulars	Day Order
THU	1		4
FRI	2		5
SAT	3	Holiday	
SUN	4	Holiday	
MON	5		6
TUE	6		1
WED	7		2
THU	8	Sports Committee Meeting	3
FRI	9		4
SAT	10	Holiday	
SUN	11	Holiday	
MON	12	Milad-Un-Nabi	
TUE	13		5
WED	14		6
THU	15		1
FRI	16		2
SAT	17	Holiday	
SUN	18	Holiday	
MON	19		3
TUE	20		4
WED	21		5
THU	22		6
FRI	23		1
SAT	24	Holiday	
SUN	25	Christmas	
MON	26		2
TUE	27		3
WED	28		4
THU	29		5
FRI	30		6
SAT	31	Holiday	

Total number of working days : 21

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JANUARY - 2017

Day	Date	Particulars	Day Order
SUN	1	New Year	
MON	2		1
TUE	3		2
WED	4		3
THU	5		4
FRI	6		5
SAT	7	Holiday	
SUN	8	Holiday	
MON	9		6
TUE	10		1
WED	11	Valedictory function organized by Commerce, A/F, Mgmt. Sci. & Economics Dept.	2
THU	12		3
FRI	13		4
SAT	14	Pongal	
SUN	15	Holiday	
MON	16	Uzhavar Thirunal	
TUE	17		5
WED	18		6
THU	19		1
FRI	20	Valedictory function organized by English Dept.	2
SAT	21	Holiday	
SUN	22	Holiday	
MON	23		3
TUE	24		4
WED	25		5
THU	26	Republic Day	
FRI	27	TNC State Level Inter Collegiate Sports Festival	6
SAT	28	Holiday	
SUN	29	Holiday	
MON	30	Valedictory function organized by Comp. Sci., BCA & Maths Dept.	1
TUE	31		2

Total number of working days : 20

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FEBRUARY - 2017

Day	Date	Particulars	Day Order
WED	1		3
THU	2		4
FRI	3		5
SAT	4	Holiday	
SUN	5	Holiday	
MON	6	Mid-Semester Examination	6
TUE	7	"	1
WED	8	"	2
THU	9	"	3
FRI	10	"	4
SAT	11	Holiday	
SUN	12	Holiday	
MON	13	Completion of Valuation	5
TUE	14		6
WED	15	Sending of Progress Cards	1
THU	16		2
FRI	17		3
SAT	18	Holiday	
SUN	19	Holiday	
MON	20		4
TUE	21		5
WED	22	College Day/Sports Day	6
THU	23	Culturals	1
FRI	24	Convocation	2
SAT	25	Holiday	
SUN	26	Holiday	
MON	27		3
TUE	28		4

Total number of working days : 20

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MARCH - 2017

Day	Date	Particulars	Day Order
WED	1		5
THU	2		6
FRI	3	Red Ribbon Club	1
SAT	4	Holiday	
SUN	5	Holiday	
MON	6		2
TUE	7		3
WED	8		4
THU	9		5
FRI	10		6
SAT	11	Holiday	
SUN	12	Holiday	
MON	13	Model Examination	1
TUE	14	"	2
WED	15	"	3
THU	16	"	4
FRI	17	"	5
SAT	18	Holiday	
SUN	19	Holiday	
MON	20	Completion of Valuation	6
TUE	21		1
WED	22	Sending of Progress Cards	2
THU	23		3
FRI	24		4
SAT	25	Holiday	
SUN	26	Holiday	
MON	27		5
TUE	28		6
WED	29		1
THU	30		2
FRI	31		3

Total number of working days : 23

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APRIL - 2017

Day	Date	Particulars	Day Order
SAT	1	Holiday	
SUN	2	Holiday	
MON	3		4
TUE	4		5
WED	5		6
THU	6		1
FRI	7		2
SAT	8	Holiday	
SUN	9	Mahaver Jayanthi	
MON	10		
TUE	11		
WED	12		
THU	13		
FRI	14	Tamil New Year/Good Friday	
SAT	15	Holiday	
SUN	16	Holiday	
MON	17		
TUE	18		
WED	19		
THU	20		
FRI	21		
SAT	22	Holiday	
SUN	23	Holiday	
MON	24		
TUE	25		
WED	26		
THU	27		
FRI	28		
SAT	29	Holiday	
SUN	30	Holiday	

Total Number of working days: 5
Total Number of working days for the Even Semester: 92 days

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FORMAT FOR LEAVE APPLICATION

Name : _____ Date : _____
(In Block Letters) _____ Place

Address :

Department :

Year :

Register No:

Leave required from to
..... (..... days)

Reason for leave :

Student's Signature

Parent/Guardian's Signature

Tutor's Signature

H.O.D's Signature

Principal's Signature

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Analysis of Feedback on Faculty -ANNEXURE-IV



THIRUTHANGAL NADAR COLLEGE

(Belongs to the Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)

Selavayal, Chennai-51.

A Self-Financing Co-educational College of Arts & Science

Affiliated to the University of Madras

Accredited with 'B' Grade by NAAC

An ISO 9001: 2008 Certified Institution

STUDENT FEEDBACK ON FACULTY (NOV 2016)

Satisfied: 2 Good: 3 Very Good: 4 Excellent: 5

Class: III B.Sc. SA

Batch: 2014-2017

Sl. No.	STUDENT FEEDBACK PARAMETERS (2 will be Low & 5 will be High)	P.Jaya Chandran (OS)	T.Prem Kumar (JAVA)	R.Bhuvaneswari (SE)	R.Hari Narayanan (SPM)
1	PUNCTUALITY OF THE TEACHERS TO THE CLASS	4.6	5	4	4.9
2	HOW PREPARED IS THE TEACHER TO THE CLASS	4	3	3.1	4
3	COMMUNICATION SKILLS (DO YOU UNDERSTAND THE LECTURES?)	3.9	4.2	5	3.4
4	ACCESSIBILITY OF THE TEACHER IN AND OUT OF THE COLLEGE (CAN YOU MEET THE TEACHER OUTSIDE THE CLASS?)	3.9	5	3.3	4
5	COMPLETION OF SYLLABUS	3.4	3.2	3.9	5
6	ENCOURAGEMENT OF STUDENT PARTICIPATION IN CO-CURRICULAR ACTIVITIES	3.8	3.5	3.8	3.1
7	ENCOURAGEMENT OF SUPPORT GIVEN FOR PARTICIPATION IN CULTURAL ACTIVITIES	3.1	4	3.9	4.1
8	ROLE OF TEACHER IN YOUR OVERALL DEVELOPMENT	3.1	3.3	4.1	4.9
9	THE EXTENT TO WHICH THE TEACHER HELPS YOU OVERCOME PERSONAL / ACADEMIC PROBLEMS	4.9	4	3.1	3
	TOTAL	34.70	35.20	34.20	36.40
	AVERAGE (%)	77.1	78.2	76.0	80.9

Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year - ANNEXURE-V

POINT	ACTION TAKEN
Workshop / Seminars conducted	<ul style="list-style-type: none"> • One Day National Conference on Impact of Demonetization in Banking and Retail Sector in India conducted on 25.09.15 • One day National workshop on “Hadoop and Thesis Writing” on 29.07.16 • Technical Seminars were arranged on the Inaugural and Valedictory Sessions of Department Association Functions
Benefits to staff and students	<ul style="list-style-type: none"> • Group Personal Accident Insurance Policy by The New India Assurance Company Ltd., for Teaching , Non Teaching Staff and students for Rs 1,00,000/- • Staff members are honoured with mementos on Teacher’s day celebration. • Merit Scholarship was awarded to the I year students who secured above 1000 in HSC • Merit Scholarship was awarded to the students who secured above 80% in each semester.
Community services	<ul style="list-style-type: none"> • Tree Plantation • Blood Donation Camp was organized on 09.09.16 • Rallies were conducted on various issues • Awareness programme on Child Education was conducted • Traffic awareness were created to the local people through NSS.
Inter-collegiate cultural/Sports function/Management Fests /Inter –Departmental Events	<ul style="list-style-type: none"> • Golden Jubilee of Thiruthangal Nadar Uravinmurai Dharma Fund was organized on 05.06.16 • Saraswathi Pooja Festival Celebration on 07/10/16 • Inter Collegiate cultural Fest UKTI 2017 was organized on 01/02/17 • Sports Day and College day on 03/03/17 • College Cultural Fest on 04/03/17 • Intra Collegiate Competitions were organized by various Departments. • Quiz Club was conducted by various departments
Alumni Meet	Organized the Alumni Meet for all UG & PG alumni on 15.08.16
Academic Review activity	Governing council meeting is held on a regular basis to review academic performance.

Best Practices of the Institution -ANNEXURE – i

Best Practice I

1) Title of the Practice: Pre Placement Training System

2) Objective of the Practice:

- Enhancing the students to calibre towards corporate expectations and also making them to become an entrepreneur.
- Moulding the students as talented and qualified professionals before they complete their education.

3) Context:

- Many students do not understand the importance of placement training that is being imparted, whether it is aptitude training or soft skills. They show the least interest in this due to various factors like academic activities, socio economic and family backgrounds.
- The students found it very difficult to inculcate them with various skills as expected by the corporate sector and the Placement Cell is in need of giving more life skills programs inside the campus itself.

4) Practice:

- Workshops and Seminars were organized by various Corporate.
- Personality Enrichment program including soft skills in all areas were arranged.
- Outbound training was given by the expert trainers from well-known corporate.

5) Evidence of Success:

More no. of students got placed in various companies than previous years.

6) Problems Encountered and Resources Required:

- The students are having poor communication skill due to Tamil Medium Background.
- The students have less exposure with outside world because of illiterate parents.
- There is a lack of goal and confidence among many students.

Best Practices of the Institution -ANNEXURE – ii

Best Practice II

1) Title of the Practice: Mentor / Tutor System

2) Objective of the Practice:

- To focus on students who are deprived of healthy environment at home and bring them to the main stream.
- To enable the overall development of student by resolving their difficulties (academic / personal).
- To maintain good student teacher relationships.

3) Context:

- The students face difficulties to follow the new system in their college after their schooling.
- As the world is competitive and stressful the students also struggle to achieve and perform better.
- Moreover a better and healthier learning environment is also needed to promote good culture.

4) Practice:

- Each Mentor / Tutor undertakes a class of students for mentoring. The mentor maintains the students personal details, academic history, attendance in the form of Tutor Register, Absentee Register.
- The Mentor/Tutor has a regular interactive session regarding issues and problems faced by the students to overcome their academic / personal problems.
- The Mentor also helps to resolve the issues of problematic students by counselling, Parents Teachers Meetings etc.

5) Evidence of Success:

The mentoring system has certainly helped the students to reasonably perform well in their academics and also to overcome their shortcomings.

6) Problems Encountered and Resources Required:

- Requires continuous monitoring of the activities of the students, their academic marks, attendance and so on.
- Some students refuse to adopt the system and communicate with mentors.

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